

Instructions to Register:

#1 On the parish website www.stjustin.net

#2 On the right side are Resource Links

**#3 Click on PSR/CONFIRMATION OR PARISH FORMS
for the online registration.**

PSR/CONFIRMATION –

Parish School of Religion

PSR REGISTRATION PACKET (Schedule, 4 fillable forms)

PARISH FORMS –

PSR REGISTRATION FORM, 2023-24

(Schedule, 4 fillable forms)

#4 PRINT out the 3 or 4 sheets labeled (RETURN) and return to Church Office. Label the envelope – PSR Registration. Please include your check for the registration fee. Made out to St. Justin Martyr PSR.

or

EMAIL by choosing “SAVE As – (Last Name – PSR 2023-24) and email as an attachment to Charlie Hunt (charles@stjustin.net) or Cindy Lino (cindy@stjustin.net). Please send the check for the registration to St. Justin Martyr Church or drop off at the church office.

Please contact Charlie Hunt or Cindy Lino by phone 440-946-3287 with any questions or concerns.

ST. JUSTIN MARTYR PSR - Parish School of Religion Registration Form

*REQUIRED INFORMATION

*CHILD'S (REN) LAST NAME

*CUSTODIAL PARENTS' FIRST & LAST NAMES -

*ADDRESS _____ *CITY/ZIP _____

*PHONE (home) _____ *(Mom cell) _____ *(Dad cell) _____

*EMAIL _____

*Emergency contact & relation to child: _____ (phone) _____

Students' Name (s)

PSR Grade entering

Public School attending

- 1. _____
- 2. _____
- 3. _____

1) Are you a registered member of St. Justin Martyr Parish? ___yes ___no
If you belong to another parish, which one? _____

2) Is there any medical information or learning challenges regarding any of your children that teachers should be aware of? ___yes ___no
If YES, please list the information on the following page.

3) Are ANY of your children NEW STUDENTS to the PSR program THIS YEAR? ___yes ___no

IF YES:

- Fill out the **permanent record form** for each new student.
- A copy of your child's Baptismal certificate will need to be submitted with the registration if new student was baptized at a parish **other than St. Justin Martyr**. (Communion and Confirmation certificates also, if applicable)
- If child has not been baptized or has not yet received First Eucharist, see "FIRST SACRAMENTS PREPARATION" on the following page for important information **before** turning in registration.

4) Has there been any change to family status (separation, divorce, death of parent, change of custody, etc.) in the past year? ___yes ___no

If YES, please fill out family status section of this form.

**TUITION: 1 Child \$35, 2 Children \$55, 3 Children \$75
TO BE PAID AT TIME OF REGISTRATION**

(RETURN)

MEDICAL INFORMATION OR LEARNING CHALLENGES

List any special health needs, instructions, medical information, or learning challenges regarding any of your children that teachers should be aware of.

FAMILY STATUS CHANGES

If there has been any change to family status (separation, divorce, death of parent, change of custody, etc.) in the past year, please fill out this section.

Child(ren)'s BIRTH PARENTS are:

married separated divorced never married father deceased mother deceased

Child(ren) live with (check all that apply):

Mother Father Stepfather Stepmother

Other (please specify): _____

Name of Stepparent/Other (First & Last) _____

If there is any other information about your family situation that you feel we should be aware of, please note it here:

PARENT SIGNATURE _____ **DATE** _____

FIRST SACRAMENTS PREPARATION * IMPORTANT INFORMATION *** (KEEP)**

1. Before a child can receive the First Sacraments of Penance and Holy Eucharist, your family **must be a registered member of St. Justin Martyr parish** and the child **must be baptized**.
 - a. Families registered at other parishes are welcome to attend PSR at St. Justin Martyr, however your child must also attend sacramental preparation programs and receive their Sacraments at your home parish.
 - b. To register at St. Justin Martyr parish, or to arrange to have your child baptized, you must contact the parish office at 440-946-1177.

2. St. Justin Martyr parish prepares students for First Reconciliation and First Eucharist through a 2-year curriculum, undertaken during Grades 1 and 2. Please note:
 - a. **If your child is entering grade 2 in school, but has not completed grade 1 PSR** at St. Justin Martyr or another parish, you **must first contact** the Director of Religious Education **before registering** your child for PSR. Through consultation with the DRE, it will be determined whether your child should be enrolled in grade 1 or grade 2 PSR.

 - b. **If your child is entering grade 3 or older and has not yet received the First Sacraments**, you **must first contact** the Director of Religious Education for a consultation **before registering** your child for PSR. Individual First Sacraments instruction will be scheduled outside of the regular PSR class.

The Director of Religious Education, Mr. Charles Hunt, can be reached at 440-946-3287.

(RETURN)

St. Justin Martyr Parish School of Religion
New Student's Permanent Record Information

Child's Name _____ Male ___ Female ___
(first) (middle) (last)

Place of Birth _____ Birthdate _____
(City/State) (Mo. Day Yr.)

Birth Father's Name _____ Religion _____

Birth Mother's Name _____ Religion _____
(First) (Maiden) (Last)

Child's BIRTH PARENTS are:

___ married ___ separated ___ divorced ___ never married ___ father deceased ___ mother deceased

Child lives with (check all that apply):

___ Mother ___ Father ___ Stepfather ___ Stepmother ___ Other (please specify): _____

Name of Stepparent/Other (First & Last) _____

* Baptism: Church _____ City/State _____ Date _____

Reconciliation Preparation: ___ YES ___ NO Date of First Reconciliation: _____

* First Communion: Church _____ City/State _____ Date _____

* Confirmation: Church _____ City/State _____ Date _____

Previous Religious Education experience (Fill in appropriate spaces)

Name of Catholic Dayschool _____ list all grades attended _____

Name of Catholic PSR (parish) _____ list all grades attended _____

*Supply certificates for Sacraments celebrated at parishes other than St. Justin Martyr (One sheet per child)

(RETURN)

"DESIGNATED ADULT" DISMISSAL PICKUP LIST

This sheet MUST be filled out for children in Grades 1-5.

Children in grades 1-5 MUST be picked up by a parent or other designated adult at their classroom.

Older siblings in Grade 6, 7, or 8 PSR may pick up younger children in their classrooms if they are included on this list. **Please include the older sibling's grade in the relationship column.**

The full PSR Dismissal Procedure Policy may be found on the parish website.

Family (print last name) _____

Child's Name

Grade (1-5)

I give permission for the following adults or older children to pick up my child from St. Justin Martyr PSR when I am unable to do so.

I realize that my child will only be released to persons on this list. I also understand, that no exceptions will be made to the dismissal policy as stated on the parish website.

Name

Relationship /Older sibling's grade

1) _____
2) _____
3) _____
4) _____
5) _____
6) _____

If there is anyone who is not permitted to pick up your child, please list them here:

Parent/guardian signature (PRINT NAME) _____

(KEEP)

PSR REGISTRATION
IMPORTANT INFO / DEADLINES

PSR CLASS START DATES

PSR 2023-2024 classes begin: Grades 1-8, MONDAY, SEPTEMBER 11 6:00 pm - 7:15 pm

REGISTRATION DEADLINE ** Labor Day Weekend **

Registrations are to be submitted by September 3, 2023.

The Church office is CLOSED on Labor Day.
Church office hours: Mon-Fri 9:00 am to 4:30 pm
Sat Closed
Sun 9:00 am to 12:00 pm

Registrations will **NOT** be processed during the week following Labor Day. Students will **NOT** be placed in a class the first week if their registrations are not received by **September 3, 2023**.

THERE WILL BE NO PHONE CALLS MADE TO CONFIRM REGISTRATIONS RECEIVED BY THE DEADLINE. CLASS LISTS WILL BE POSTED IN THE SCHOOL LOBBY THE FIRST FEW WEEKS OF CLASS. Unless you are contacted regarding a question or problem, your child will be assigned to a class and will be ready to begin on the first day of class.

LATE REGISTRATIONS

All registrations received after **September 3, 2023** are considered late. Please **wait for a phone call** confirming the date that the student will be able to begin class. This policy is to ensure adequate time to process the registration and allow the teacher to prepare materials for the new student.

A CONFIRMATION PHONE CALL WILL BE MADE FOR LATE REGISTRATIONS ONLY, STATING THE DATE THE STUDENT WILL BE ABLE TO BEGIN CLASSES.

TUITION PAYMENT

TUITION IS TO BE PAID AT TIME OF REGISTRATION
1 Child \$35, 2 Children \$55, 3 Children \$75

St. Justin Martyr Parish School of Religion
35741 Stevens Blvd.
Eastlake, OH 44095

Mr. Charles Hunt, Director of Religious Education
charles@stjustin.net
440-946-3287

(KEEP)



REGARDING PSR CLASS CANCELLATIONS

If Willoughby-Eastlake Schools are cancelled on a Monday, there will be no PSR classes held on Monday evening. Announcements will be posted on TV stations WKYC-TV3, Newsnet 5, and FOX-8 News. **THE TEACHERS WILL NOT BE REQUIRED TO MAKE PHONE CALLS in this situation.**

If school was in session during the day, but conditions develop later and it is deemed necessary to cancel PSR class, the teachers **WILL CONTACT THEIR STUDENTS** to inform them of the cancellation. Announcements will also be posted on the TV stations.

If you have any questions about this policy, please contact the PSR office at (440) 946-3287.

Parents please notify the office that your child is sick or not attending class prior to the start of class 6:00 p.m.. Either by email – cindy@stjustin.net or phone (440)946-3287.

Thank you.

05/22/2023

PSR Schedule 2023-24

ELEMENTARY AND MIDDLE SCHOOL PROGRAM Grades 1 – 8 Mondays (6:00-7:15 PM)

September	4	Labor Day – No PSR - School	January	1	NO PSR – (Christmas Break)
	11	PSR BEGINS		8	
	18			15	NO PSR – (MLK Day)
	25				<i>(faculty Epiphany party)</i>
October	2			22	
	9			29	Called to Protect – Gr 1-5
	16				
	23	Called to Protect Parent Meeting	February	5	Called to Protect – Gr 6-8
	30				Report Cards (9 wks)
November	6	Food Drive –		12	
		Report Cards (8 wks)		19	NO PSR – (Presidents’ Day)
	13	Food Drive		26	
	20	Food Drive	March	4	Mission Drive starts
	27	NO PSR – (Teacher Comp)		11	Mission Drive
December	4			18	Mission Drive ends
	11			25	NO PSR – (Spring Break)
	18				
	25	NO PSR – (Christmas Break)	April	1	NO PSR – (Teacher Comp)
				8	NO PSR – (Teacher Day)
				15	
				22	
				29	Last class – EOY Mass
					Report Cards (9 wks)

(26 Instructional Classes)

Parent MUST call in if student will be absent - 440-946-3287.



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Contact Religious Education Office: **440-946-3287**

Charles Hunt, Director of Religious Education
charles@stjustin.net

Cynthia (Cindy) Lino, Religious Education Secretary
cindy@stjustin.net

Sept 17 – Catechetical Sunday
Dec 25 – Christmas Day
Mar 29 – Good Friday

Nov 23 – Thanksgiving
Feb 14 – Ash Wednesday
Mar 31 - Easter

Dec 3 – 1st Sunday in Advent
Mar 24 – Palm Sunday

ST. JUSTIN MARTYR CATHOLIC CHURCH
FIRST PENANCE & FIRST EUCHARIST PREPARATION & CELEBRATION SCHEDULE 2023-24

NOVEMBER

Monday 11/6 6:00-7:15 PM	INITIAL SACRAMENTAL PARENT MEETING For parents & 2nd graders (no siblings please) At ATR
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FEBRUARY

Monday 2/12 6:00-7:15 PM	SACRAMENT OF PENANCE WORKSHOP For parents & children making First Penance At ATR
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Sunday 2/18 2:00pm	CELEBRATION OF FIRST SACRAMENT OF PENANCE For parents and children (siblings may attend) At Church
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MARCH

Monday 3/4 6:00-7:15 PM	FIRST COMMUNION PARENT MEETING For parents only ATR
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MAY

Saturday 5/4 9:00am-11:30am	JESUS DAY RETREAT For all 2nd graders (Parent volunteers will be needed) At ATR
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Tuesday 5/7 6:00pm	FIRST COMMUNION PRACTICE For one parent with first communicant At Church
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Saturday 5/ 11 10:00am	FIRST HOLY COMMUNION DAY For all 2nd graders, family & loved ones At Church
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OTHER DATES OF IMPORTANCE

MAY

Sunday 5/12	Communicants and/or Families may carry up the gifts for Mother's Day
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QUESTIONS OR CONCERNS?	Call Charlie Hunt at 946-3287 or email charles@stjustin.net
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